



## AGREEMENT

1.1 All bookings are subject to these terms and conditions. By receipt of the deposit you "The Booker" are agreeing to be bound by these terms and conditions which form part of the agreement details as stated overleaf. The fee and all the relevant details for the event are as stated on the confirmation emails. These were the details given at the time of initial contact. Please inform us immediately if there are any errors.

1.2 We reserve the right to change these terms and conditions at any time and the most updated version will be kept on our website for you to view.

## BOOKING

2.1 We only guarantee a booking once we are in receipt of the full event details together with the deposit.

2.2 We reserve the right to re-allocate dates should the relevant details not be provided to us within 10 days.

2.3 If you book us within 30 days of the event, the full payment must be received at the time of booking and will be non-refundable.

## CANCELLATION

3.1 Lights, Camera, Hire will charge the following fees should you decide to cancel:

The Deposit paid is non-refundable regardless of the length of time prior to the event you decide to cancel.

Cancellation within 30 days of the event date will not result in a refund but can be transferred subject to availability.

The balance of the total fee MUST be received by us before 30 days prior to the event. This is payable by bank transfer.

All cancellations must be confirmed in writing. Only once written cancellation is received will the cancellation become effective.

## VENUE

4.1 It is The Booker's responsibility to check that any venue being used has all the necessary Entertainment licenses.

4.2 It is the booker's legal responsibility to comply with and ensure that current Health and Safety regulations are in place and any place of performance is fit for the use intended. A safe electrical supply must be provided. All outside situations (Marquees / Outbuildings) must be dry, undercover and made safe for electrical use and insulated from the ground. Please ensure that there is sufficient TOTAL electrical power available for all of the service equipment and other contractors using the facilities.

4.3 The Mirror Booth requires a minimum clear floor space 3 Meters x 3 Meters with a head height of 2.2 metres. We reserve the right to not supply the backdrop if there is not clear floor space of 4 Meters x 3 Meters. If other additional entertainment is booked adequate floor space must be available for all the performers and services as required. If there is inadequate space for the mirror booth, we cannot set up safely and the booking will be void with no refund due.

4.4 The Mirror Booth weighs 120kg and is on wheels so the venue must have wheelchair access for us to be able to get the booth to the desired location.

4.5 For events outside of a 20 mile radius there may be additional travel fees.

#### ON THE DAY

5.1 For the Mirror Booth at least 90 minutes is required for setting up and 60 minutes to dismantle our equipment. This must be taken into account when planning any arrangements. If required an earlier set up time can be made by arrangement for example; before your guests arrive or before the wedding breakfast, additional charges may apply.

5.2 In the event of any damage to or loss of any equipment or materials provided by Lights, Camera, Hire by any occurrence for any reason by person/s on the premises or by The Booker's guests, The Booker shall be liable to pay in full for the repair to the damage and replacement cost of equipment and the hire of necessary equipment or materials during replacement time and to compensate for any loss of work due to that damage or loss. If the damage is such that it effects the service at the event, the host reserves the right to terminate the hire.

5.3 We will endeavour to maintain the condition of The Booker's guest book during your event. We cannot be held responsible for damage caused to the guest book by your guests (such as spilling drinks or tearing pages).

5.4 The Booker is responsible at the end of the service for the collection of any photographs or property left at his/her own risk with Lights, Camera, Hire.

5.5 No other persons may use, alter, adjust or remove any of the equipment provided other than by prior consent of Lights, Camera, Hire.

5.6 The Booker realises that whilst we have excellent back up in place and every reasonable safeguard is assured, we cannot be held responsible for any of the following circumstances that may prevent us from attending your event, these may include but are not limited to illness, severe weather conditions, traffic delays, breakdown of our vehicles, sudden malfunction or breakdown of any electrical equipment as this is an unavoidable occurrence and is outside of our control. We will, however, make every reasonable effort to rectify the situation. In the extremely unlikely occurrence of a non-attendance or if a total failure occurs, The Booker will be refunded the total fee in full. In this situation this will be the full extent of our liability.

5.7 Any delayed set up time or subsequent delayed start time due to the overrun of any prior proceedings or of situations being outside of our control will not warrant any extension of the stated

finish time or any fee reduction. However, at the sole discretion of Lights, Camera, Hire and with the permission of the venue management, an extension of these performing times may be made. Lights, Camera, Hire will charge an additional fee. This fee must be paid in cash to Photo Booth Host before any extra time commences.

5.8 The Booker is responsible for the conduct of all persons attending the event whether those persons are invited or not. We do not take any responsibility for controlling rowdy behaviour or ejecting unwanted persons from the venue. Our Hosts have the right to perform in a safe environment. We reserve the right to terminate our services should any physical/verbal abuse or intimidating actions be made to the host, venue staff or any of those persons present at the event.

5.9 The Booker remains responsible for any damage caused by guests/employees. Beverages or food of any kind are not to be taken into the booth and any spillages that damage Company equipment will be the Clients responsibility

6.0 Unless otherwise stated, no refund will be given in any of the above circumstances and the full fee will still be payable.

#### **COPYRIGHT**

6.1 Images taken by our Products during events may be used by us to assist with promoting our services (unless you or a third party requests otherwise). This may include printed publications as well as online images. We own all copyright in any image taken by our Products.

6.2 We will not use images that may cause embarrassment or images of minors.

*Last updated 20/08/2023*